

# THE BRITISH SCHOOLS



*Founded 1908*

## Starting Prep

OUR AIM IS TO HELP STUDENTS  
DEVELOP INTO HAPPY, CONFIDENT,  
INQUIRING INDIVIDUALS WHO ARE  
INTERESTED IN LIFE AND  
ENTHUSIASTIC ABOUT THE  
CHALLENGES THEY ENCOUNTER.

School will start on Tuesday, 23<sup>rd</sup> February 2021.

## ARRANGEMENTS FOR THE FIRST WEEK:

### Tuesday, 23<sup>rd</sup> February

Students will be divided into two groups

**Group 1:** 0810 – 0940

**Group 2:** 1010 – 1140

### Wednesday, 24<sup>th</sup> February

All children: 0810 – 1200

*Students will bring a cold packed lunch to eat at School and will be picked up after having lunch. They will have their first lunch experience at School in the classroom with their teachers.*

### From Thursday, 25<sup>th</sup> February onwards

All children: 0810 – 1500

Parents take their children to the ramp and leave as soon as possible, (if either parents or the School feel it is more beneficial for an individual child to attend the morning session only, parents and teachers will discuss this). It is strongly recommended that all students are encouraged to attend a full day at school as early as possible.

## ARRIVAL TIME

Students enter the Early Years Centre (EYC) over the bridge and go down the ramp to the lower ground floor.

**0800 – 0810** - Students are met by their teachers at the playground and taken to the classes.

Bridge door is open from 0800 to 0820.

If a child arrives later than **0820** they should go through the Junior main entrance.

## SNACK TIME

Snack in Prep is healthy and natural.

Each student brings 2 snacks, one to be eaten in the morning (9:30 aprox.) and one in the afternoon (14:00 aprox.)

## LUNCH TIME

In Prep, lunch is at 1100. Students will have lunch in their classroom.

Students can bring their own packed lunch or have the menu offered at School. Payment for GCG services (Goddard Catering Group) should be arranged directly; money should not be sent via the teacher or student.

## QUIET TIME

Children have a time to rest in the classroom. They will need a yoga mat.

A list of stationery is published on the school web page.

## GOING HOME

Students go home from School in three different ways:

***The Junior School Dismissal Routine is as follows for those leaving at 15:00 (Kinder & Prep) as well as those leaving at 16:00 (Forms 1- 6):***

**Individuals:** Students from Kinder to Form 6 who are leaving school singularly as they don't have siblings in Junior School, will be collected from the Sport House, entry through Casales gate.

**Families:** Students with siblings in Junior will be taken to the gymnasium where they will wait together to be collected as a family group regardless of whether one or all of their siblings stay behind for Practices. Parents should enter through the gymnasium gate and proceed along a designated route, to the entrance by the fields. They should walk along a signposted corridor inside and exit through the same gate directly onto Maximo Tajés.

**Carpools:** Will continue to be organised in the Junior Hall. Students will be accompanied to the main entrance to meet the authorised adult. Exit will be via the gate directly into the outside car park in Máximo Tajés. **Any changes to daily carpool arrangements will need to be communicated to [carpools@british.edu.uy](mailto:carpools@british.edu.uy) prior to 14:00 at the latest.**

**Buses and vans:** In order to keep students safe, buses contracted by parents will be allowed to enter the School car park as usual. Students will be gathered in Sport House, respecting social distancing, and will only board the buses when all passengers are present. As many of you will be aware the school is currently constructing a new pick up system in the Casales car park area. The construction work is on-going and we are hopeful it will be completed within the coming few weeks so that we can trial this new system before launching to the school community. We look forward to providing you with further updates shortly.

Any changes in dismissal must be communicated to the teacher through the Communication Book.

## BIRTHDAYS

You will find a Birthday Calendar at the School's Reception where the date for your child's party can be booked; this is to avoid having 2 birthday parties on the same day. Please include details (timing, groups of children being invited, etc.).

Teachers will only give out invitation cards if a whole group is being invited (all boys, all girls or whole class).

On the day of the Child's birthday, and following the current protocols, he/she can bring individual cupcakes/'alfajores'/cookies to School to blow out the candles during Snack Time. Please bring napkins and candles (no balloons, drinks nor party gifts).

## COMMUNICATION

All students will have a "Communication Book", which is used for teachers and parents to send messages to and from school. Students will take it home every day. Parents should SIGN every time there is message from the teacher/school so we know it has been seen.

The School should be kept informed of any changes to daily routines, family or home arrangements, as well as emergency contact details.

The School calendar with dates and details of any upcoming events is in the school's website and should be checked regularly for updates and additional information – [www.british.edu.uy](http://www.british.edu.uy)

María Clara Heber and Dolores Ponce de León, our School Secretaries, can receive messages and answer any questions parents might have; they can be reached at 26003421 (ext.106/113).



María Clara Heber



Dolores Ponce de León

## FORM PARENTS

One parent from each class is chosen to act as a link between home and School in order to promote the School's Mission within our community.

The unique role of our Form Parents, together with the commitment of our parents and families, is always appreciated and helps to strengthen the bonds between home and School.

Form Parents will contact you to ask your permission to share contact details with other families in your child's class and other prep classes.

## SCHOOL'S WEBSITE: [www.british.edu.uy](http://www.british.edu.uy)

For complete site content please follow the instructions below to get your registered user information

1. Access [www.british.edu.uy](http://www.british.edu.uy).
2. Click on scroll down menu at the right hand side corner of the page.
3. Click on Parent.

4. Input the data required (Information sent by email from the School's IT Helpdesk previously, where you can find your user and password).

5. For first time access you will be required to change the current password given by the school to a new one of your convenience. The new password must include at least one capital letter, not the first one, and one sign or symbol.

Here you will be able to find your family's information and your children's.

Any inconveniences you may experience please do not hesitate to contact [helpdesk@british.edu.uy](mailto:helpdesk@british.edu.uy)

Please note that the school's website has a complete calendar that includes all the activities and important dates for the academic year.

## **UNIFORM/STATIONERY**

All students must wear the School Uniform as described in the current list published on the Schools' web page ([www.british.edu.uy](http://www.british.edu.uy)). School hat is also part of the uniform.

The uniform must be bought in the school shop, located in the old kinder building across the road from the main Junior entrance. All items of clothing must be clearly marked with the student's complete name (not initials) and class. E.g.: Sandra Grant KS

A list of stationery is published on the School web page.