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FAMILY HANDBOOK



THE BRITISH SCHOOLS
Founded 1908

Dear Parents,

Dear Parents, It is a pleasure to welcome you to The British Schools Family Handbook 2026. Our vision for The British Schools is to provide the best, most caring, learning environment for your children, with clear and easily accessible communication. With this in mind, the Family Handbook has been designed to be a 'one stop' repository of information to help families both existing, and new, make the perfect start to the school year. Furthermore, it has been put together with ease of use in mind, for the whole Community.



I would like to welcome current families back to start the new year and extend the warmest of welcomes to our new families. The British Schools is a place we are incredibly proud of, a place where young lives are inspired and a place where we know your children will be both happy and cared for.

Have a great academic year 2026.

Kind regards

A handwritten signature in black ink, appearing to read 'Simon Roberts', enclosed within a thin, hand-drawn oval border.

Simon Roberts
Principal, The British Schools



THE BRITISH SCHOOLS



Founded 1908



Introduction

“Instil the importance of all human values (including moral, aesthetic, spiritual and social) in all aspects of personal growth and physical development.”

Extract from the Mission Statement

This Handbook is a guide containing useful information regarding School life: rules, regulations, policies, event dates, and practical matters of the everyday life of our vibrant School. It is created for parents as part of our ongoing effort to foster a healthy partnership based upon a mutual interest in the development of children as students at The British Schools.

Please take the time to read through this entire Handbook and keep it easily accessible to return to it whenever in doubt. If there is anything you need to know that is not in this publication, please contact communications@british.edu.uy since it is updated annually and we can include your suggestions.

The Handbook describes what parents can expect from The British Schools, and in turn, what The British Schools expects from students and parents.



FOR NEW FAMILIES

The Family Portal is the tool we use to enable parents to enhance their contact with their children's academic performance. User and password for Family Portal, School website and TBS app. User: Your id or passport number (without full stops or hyphens). Password: Your id or passport number (without full stops or hyphens). This is a temporary password and you will have to modify it shortly.



CLICK ABOVE
TO DOWNLOAD APP

User: Your ID or passport number (without full stops or hyphens).

Password: Your ID or passport number (without full stops or hyphens) – this is a temporary password and you will be required to reset this to a unique password upon entry.

Once the user & password have been established, you will be able to access the Family Portal and the School website.

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General Information

Información General

SCHOOL MISSION

The Mission of The British Schools' Community is to:

- form self-confident, creative, inquiring, discerning, fully bilingual students who will strive to develop their talents to the best of their abilities;
- strive for the highest standards, providing the educational environment and infrastructure to help students to achieve excellence according to their potential in academics, arts and sports, while recognising individual differences and needs;
- instil the importance of all human values (including moral, aesthetic, spiritual and social) in all aspects of personal growth and physical development;
- encourage and promote a sense of belonging, a deep rooted pride and affection for the School as an Institution, its traditions, School Spirit and institutional memory;
- instil in students the finest aspects of Uruguayan and British values and culture, such as a sense of justice, self-discipline, tolerance and civility, while also offering them the best possible preparation for life in an intercultural setting within a global community;
- develop in students a sense of profound empathy and an awareness of their responsibility to their Community and the need to use their gifts and experience for the good of the world.

PERFICE - Be thorough

SCHOOL SONG

Believing that every good school needed to have a song to rally the students and enhance School Spirit, Mr David Smith (Form Teacher, Junior) introduced the School Song in the mid 60s.

Click [here](#) to listen to the School Song (you will be able to access once you have your username).

SCHOOL GOVERNANCE

The British Schools is a private British coeducational, not for profit and secular day school, which aims to provide an excellent bilingual education combining the Uruguayan national curriculum with a strong English language programme.

The School is governed by a Board of Governors elected by The British Schools Society, whose Honorary President is the British Ambassador to Uruguay. The School is run by a Senior Leadership Team.

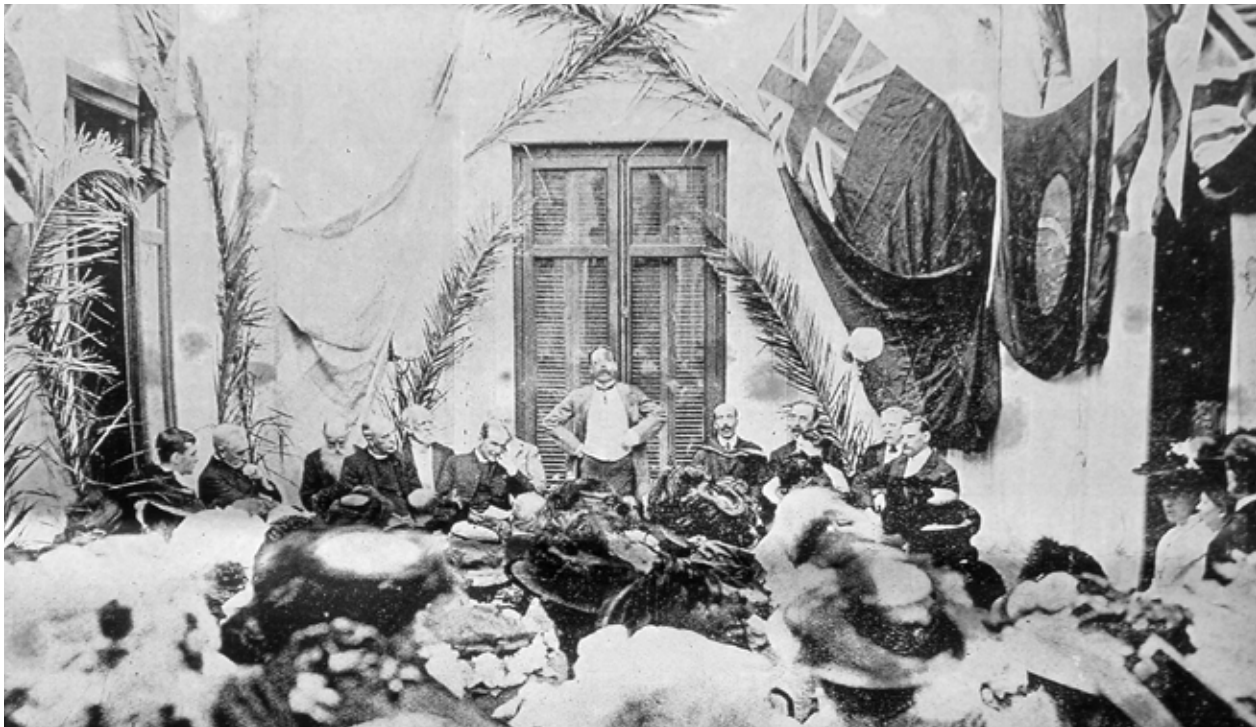


Senior Leadership Team: Cecilia Pombo - Head of Safeguarding and Wellbeing, Andrea Piriz - Administrator, Simon Roberts - Principal, Natalia Tomás - Head of Senior, David Longworth - Head of Junior.

BRIEF HISTORY OF THE SCHOOL

On 13th February, 1908, during a Committee meeting of the British Cemetery Society, Honorary Treasurer Mr J. J. Hore proposed establishing an English School in Montevideo. The Scheme was unanimously approved on 5th May, 1908. The British School commenced classes on 5th February, 1909, initially housed on Juan Blanes Street with separate schools for boys and girls. In 1917, all sections moved to the new premises.

In August 1925, H.R.H. The Prince of Wales laid the foundation stone for a modern British School in Pocitos. In March 1926, the School, dedicated by President José Serrato, adopted separate facilities for boys and girls. In 1936, it became coeducational and integrated the Uruguayan Liceo section. In



Inauguration Ceremony,
5th February, 1909

1958, the Senior School moved to Carrasco, and in 1965, the Junior School relocated. In the 1970s, The British Schools introduced the International Baccalaureate. In 1977, pre-university years were added, and the administrative structure changed.

A preschool class opened in 1990, and in 1993, a new Kindergarten was established. In 1998, a Gymnasium was built, followed by an Auditorium in 2002. The Early Years Centre was inaugurated in 2011, and in 2021, a multipurpose pitch was added. In 2023, a new Pre-Kinder of 525 m² was inaugurated. In 2025, following the need to accommodate the latest state-of-the-art infrastructure and technology to deliver top-quality education, the School inaugurated the Innovation Hub.

For more information on School history, [click here](#).

SCHOOL CALENDAR

The British Schools provides families with a School calendar at the beginning of the year that allows ample vacation time. Family vacations must be scheduled during established school holidays. Removing students at other times is disruptive and affects the continuity of their learning.

Click [here](#) to access the School calendar.

SCHOOL HOURS

	Entrance	Lunch	Dismissal
Early Years			
Pre-Kinder am	8am/8:30am		12pm
Pre-Kinder pm	12pm/12:30pm		4pm
Pre-Kinder all day	8am/8:30am		3pm
Kinder * and Prep	8am		3pm
Junior	8am	11:30am to 12:30pm	4pm
Senior	8am	12:25pm to 1:25pm	4:10pm

* Kinder and Prep students have the possibility to stay until 4pm in the After School Programme.



THE BRITISH SCHOOLS
Founded 1908



SCHOOL FACILITIES AND GROUNDS

Located in the residential area of Carrasco, on a beautiful 21-acre (10 hectares) campus, The British Schools' site encompasses the Senior School (6600m²), the Junior School (4687m²) the Early Years Centre (2800m²), the Innovation Hub, as well as a cafeteria, Sports House and Pavilion, outstanding playing fields (one hockey, two rugby, two football fields), a synthetic multipurpose pitch, outdoor tennis courts and a padel court, a Gymnasium (1654m²), a 400-seat Auditorium and an open air swimming pool.

The British Schools' Community enjoys the privilege of its beautifully landscaped, well maintained, grounds and facilities. It is the responsibility of each one of us to help keep these grounds and facilities clear of litter for everyone to enjoy. Parents and guardians are reminded that they are responsible for the supervision of their children at all times when using The British Schools' facilities during after-School and weekend activities.

The School is a strict non-smoking area.



Click [here](#) to see our School Premises video.
Click [here](#) to see view School Premises map.





SCHOOL COMMUNICATIONS

Communication is essential in creating positive relationships between the School and home. Parents are encouraged to stay informed about their children's academic progress and important School events. In order to comply with this, the School has several channels of communication in place.

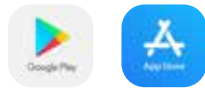
TBS APP

TBS app is a mobile application that provides a fast and easy link between parents and the School. Emails are only used on special occasions.

The app redirects parents to other relevant sites: School Menu, PE & Sports Calendar, Reports, etc. The app is the only way to authorise student educational outings and plays a crucial role in the Home-Family partnership.

In a School-wide effort to minimise the amount of emails sent, general information and news are sent through the app. News are oriented to commenting on past events, highlighting student achievements and other generalities. At the end of each month, there is a Monthly recap, a summary of the past events.

More specific information which is not of a general nature is sent to parents accordingly.



CLICK ABOVE
TO DOWNLOAD APP

Dismissals

As from 2026, dismissals are set and managed through the app.

At the beginning of the school year, parents must select their child's weekly dismissal method: carpool, individual, family, sports practices, etc. on a day by day basis. Parents must define what a typical week looks like for each child.

Steps to set the weekly dismissal:

- 1- Open the app.
- 2- Go to "Mis hijos" and select the child.
- 3- Click the pencil icon next to "Método habitual de retiro semanal."
- 4- Select the preferred option per day
- 5- Save ("Guardar").

Parents must complete this process before Friday, 13th March. Once this deadline has passed, the weekly schedule will be set and parents will not be able to modify it via the app. If there is a general change on the child's weekly dismissal schedule, parents must send an email to the Junior Secretary to modify the weekly schedule.

For special modifications, parents must submit a "salida extraordinaria" no later than 2pm for afternoon dismissals. In other cases (medical appointments, passport renewals, etc.) the notification must be made 24 hours prior to the child's departure.

A salida extraordinaria should be uploaded in the following cases:

There is a change in the student's dismissal for a specific day (e.g., leaving in a different carpool or being picked up by grandparents).

The student has a special early departure (e.g., a doctor's appointment at 1pm).

SIGED - FAMILY PORTAL

SIGED - Family Portal is a platform that enables parents to track the academic progress of their child. Upon a student's entrance at School, every parent receives a username and password that will enable them to access SIGED and the website. In SIGED, parents can download their child's report, view data and check any messages sent by the School. This can be accessed directly through the TBS app.

WEBSITE

The School's website is an important source of up-to-date information. It is password-protected so that all the private information regarding School activities and students' photographs remain within the School Community. The website contains the latest updated Whole School calendar, sports dates, etc.

COMMUNICATION BOOK (EY - Y5)

The Communication Book is used by teachers and parents to send messages to and from School. Students will take it home every day.

Parents should SIGN every time there is a message



from the teacher/School to confirm it has been read. The School should be kept informed of any changes to daily routines, family or home arrangements, as well as emergency contact details. This is the main channel between parents and teachers for daily communication. Our Year 6 students take more autonomy in having their own agenda notebook.

SEESAW (PK - Y5)

Seesaw is an online remote learning and communication platform designed for teachers, students and parents. Through this app, families can view their child's learning progress through photos, videos, drawings, and notes. At the beginning of the year, each teacher will send an invite for parents to create an account in Seesaw and to log into their child's classroom.

Families only have access to their child's journal.

SCHOOLY (Y6 - Y12)

Schoology is a virtual classroom for students where parents have monitoring and follow-up permissions.

Communications directly related to student learning, such as coursework, homework, projects, are sent via Schoology. Students, parents, and staff have password protected access.

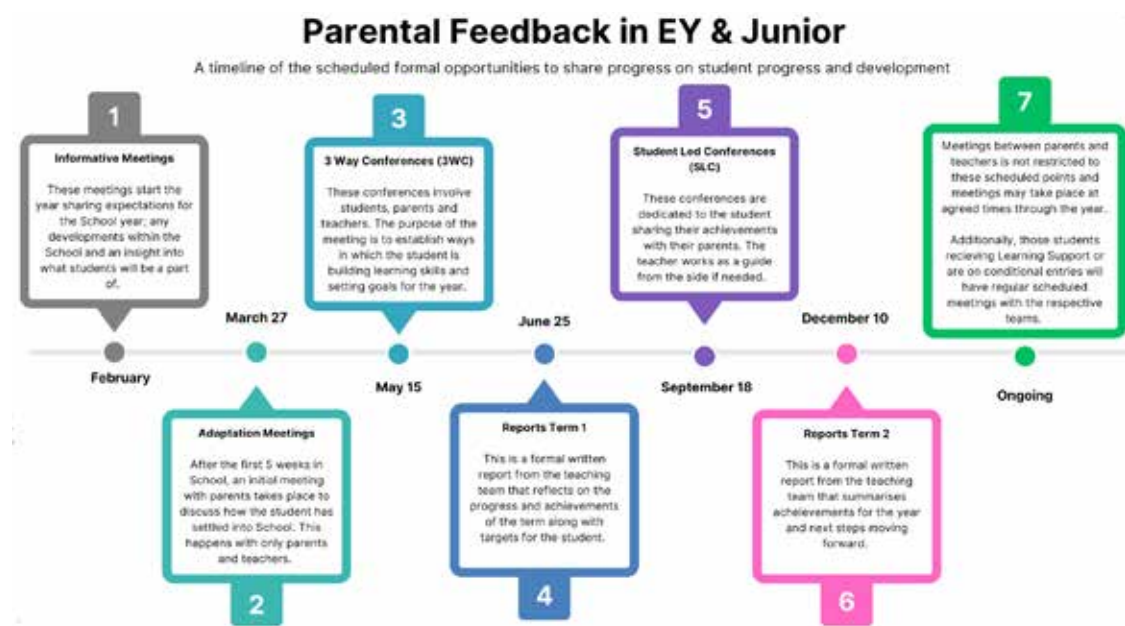
SCHOOL PUBLICATIONS

The School issues yearly publications such as the Yearbook and Annual Report which explore in a general light student achievements and experiences and an overview of life at The British Schools during the stated year.

SHARING STUDENT PROGRESS

Junior

Parent Teacher Conferences in Junior take a variety of forms and serve a variety of purposes (see infographic below), however, the most important aspect of the conferences, be they wellbeing based, 3-way or student-based, is that there is time set aside during the school calendar to open our doors to parents so that they better understand how a student is progressing and so that they also feel a part of the School.



Senior

The Parent Teacher Conference is held once a year. The date of this conference is announced at the beginning of the year. PTC are designed for parents and teachers to come together in order to discuss the child's progress at School and to work as a team to find solutions to academic issues or other concerns (if any).

COMMUNICATING WITH THE SCHOOL

Parents are always welcome to communicate with the School; however, we invite them to always use the appropriate channels. It is paramount that parents understand to whom they need to address their concerns and contact the person most relevant concerning the issue.

There are several channels available to parents, and usually the secretaries are the best place to start: junior@british.edu.uy or senior@british.edu.uy; they will either redirect the issue to the specific teacher or specialist, or schedule a meeting.

Teachers are available to respond to emails, but parents should allow up to 48 hours for a reply.

For queries regarding PE & Sports, contact pe@british.edu.uy.

If there is a specific issue regarding the Wellbeing of a child, please contact the Wellbeing Department at wellbeing@british.edu.uy and your concern will be directed to the person in charge.

FORM FAMILIES

One Family from each class is chosen to act as a link between home and School in order to promote the School's Mission within our Community. They are responsible for sharing relevant information of a more informal nature, such as last minute cancellations, reminders, etc.

Each Form Family will receive emails from the secretaries and, in turn, are provided with the email details of each teacher in order for them to have direct access.

IMPORTANT EMAILS



Secretarias

Early Years: eyc@british.edu.uy
Junior: junior@british.edu.uy
Senior: senior@british.edu.uy
Reception Senior: repcionsenior@british.edu.uy



Administration:

adm@british.edu.uy



Admisiones

admissions@british.edu.uy



Comunicaciones:

communications@british.edu.uy



IT Helpdesk

helpdesk@british.edu.uy



PE & Sports Department

pe@british.edu.uy



Wellbeing Department

wellbeing@british.edu.uy



Objetos Perdidos

lostproperty@british.edu.uy



Primeros Auxilios

fristaid@british.edu.uy



Nutricionista

mgarbino@british.edu.uy



Carpools

carpools@british.edu.uy



Services

TRAVELLING TO SCHOOL

There are several ways to travel to and from School. Parents must choose what works best for their family.

To help ease congestion at the start and end of each day, please respect the signs and guidelines in the interest of the safety of the students. The map below indicates the pattern of circulation expected around The British Schools.

Click [here](#) to refer our Traffic Flow video.

BICYCLES AND PEDESTRIANS

Cycling or walking to School can be a great way to start the day.

Students must:

- Use the pathways designed for walking and cycling.
- Cross the roads on pedestrian crossings whenever possible.
- Follow the safest route to School.
- It is compulsory to wear appropriate safety helmets when cycling.
- Follow and respect traffic signage and rules at all times.
- Ride or walk in groups.

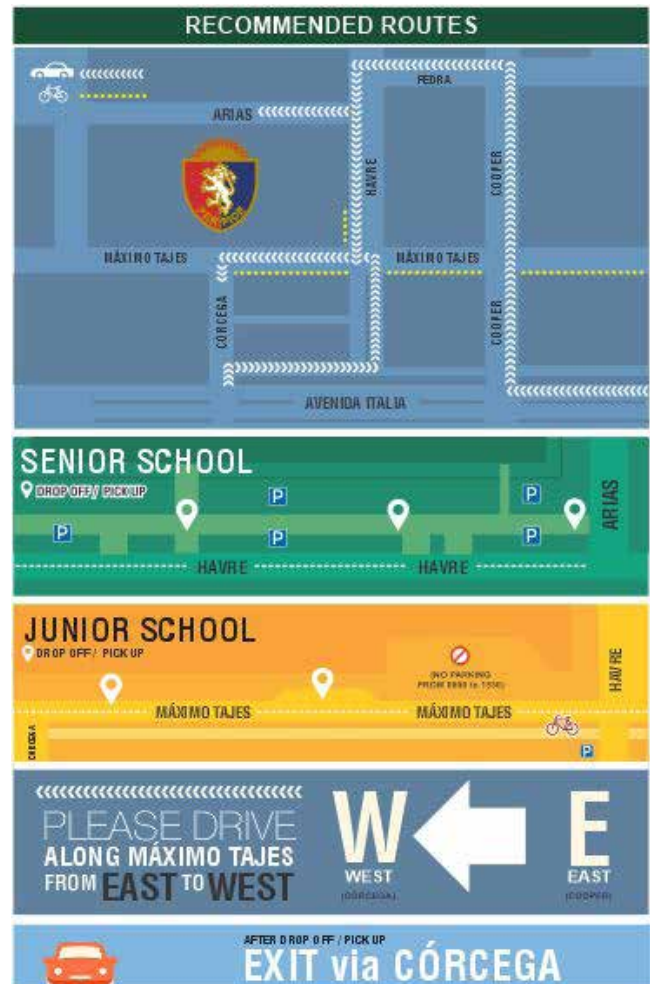
Students should dismount before entering the School site, and walk with their bicycle to the designated storage area where bicycles must be left locked. All bicycles are left at the owner's risk.

CARPOOLS (JUNIOR)

EY

Carpools are arranged independently between parents. Once the travelling groups have been established, parents complete and submit a [form](#) provided by the School in order to receive their assigned carpool numbers.

PK 12pm carpools: Students will be taken to the Junior Hall where they will wait until they are called by their number and walk to the Junior main entrance to meet the authorised adult. Any changes to daily carpool arrangements will need to be communicated via the app.



EY 3pm carpools: Students will be taken to the Sports House where they will wait until they are called by their number and walk to the Sports House main entrance to meet the authorised adult. Any changes to daily carpool arrangements will need to be communicated via the app.

EY 4pm carpools: Students will be taken to the Junior main entrance where they will wait until they are called by their number and walk out from the Junior Gate with the authorised adult. Any changes to daily carpool arrangements will need to be communicated via the app.

In case of permanent changes to the carpool, please notify eyc@british.edu.uy.

Junior: Carpools are arranged independently between parents. Once the travelling groups have been established, parents complete and submit a

form provided by the School in order to receive their assigned Carpool numbers.

Students exiting by carpool will be taken to the Infant playground (weather permitting) or the Junior Hall where they will wait until they are called by their number and exit through the main entrance to meet the authorised adult.

In case of permanent changes to the carpool, please notify carpools@british.edu.uy.

BUS SERVICE

The British Schools does not offer transport services to and from School. Bus and van services are run by private companies and contracted directly by parents. The safety of the students, however, is of paramount importance and therefore the School Authorities insist that parents contract companies that only use fully approved vehicles. Students using these services must remain seated with their safety belt correctly fastened.

To avoid delays and ensure students get home safely, if a family contracts a bus company they must:

- Confirm directly with the bus provider which days the child will ride,
- Clearly tell the child on which days they are expected to take the bus,
- Notify the provider promptly of any schedule changes, such as holidays, swaps, or cancellations.

Clear communication between families, students, and bus providers helps dismissal run smoothly, reduces interruptions and avoids any stress in students. The School cannot be expected to have knowledge of a private arrangement between a family and a third party provider.

MOTORCYCLES

Students must hold a valid motorcycle licence. Crash helmets must be worn by riders and passengers. Motorcycles must be locked and parked in the areas allocated. Anyone carrying passengers must follow the local safety traffic regulations. Please note that all motorcycles are left on the School premises at the owner's risk.

ACCESS TO SCHOOL PREMISES

Entry into the School buildings is only permitted for staff and students, unless a meeting with families has been called by the School or there is any special occasion. Pre-Kinder parents are welcome to access

the PK building during their child's adaptation week.

ACCESS TO SCHOOL PREMISES

Entry into the School buildings is only permitted for staff and students, unless a meeting with families has been called by the School or there is any special occasion. Pre-Kinder parents are welcome to access the PK building during their child's adaptation week.

ARRIVAL TO SCHOOL



MORNING DROP OFF SYSTEM:

Early Years (EY) - Pre-Kinder - Kinder - Prep

Early Years students enter the Early Years Centre through Casales Gate (Máximo Tajes 6411), follow the pathway, where they will be welcomed by members of the Early Years staff at the ramp leading to the Early Years building.

Casales Gate is open from 7:45am to 8:15am for Early Years students.

Casales Gate is open from 12pm to 12:30pm for PK afternoon students.



Option 1 - Express Drop Off System

Any EY students arriving between 7:45am and 8am will be supervised by teachers on duty inside the Early Years Centre until 8am. At that time, they will be collected by their corresponding teacher.

Any accompanying Junior School siblings who arrive between 7:45am and 8am in the car with EY students, should pass through the Sports House and proceed to the Infant playground where they will be supervised by members of staff on duty.

The Drop Off system relies on drivers staying in the car, while students get out as swiftly as possible. To ensure this, students need to have all their belongings with them inside the car, not in the trunk. Our staff will be present to help, and it is important that parents follow their instructions.

Option 2 - Pedestrian entrance through Casales Gate

Once inside the School entrance, students (accompanied by parents where necessary) should make their way to the ramp where they will be welcomed by Early Years staff, from 8am to 8:45am. After said time, the gates will remain closed. Students that arrive late, will be allowed to enter at 9:45am (break time).

Junior - Y1 - Y6

Arrival time: 7:45am - 7:55am. Entrance is via the Junior Main Entrance (Máximo Tajés 6421), unless arriving by car with smaller siblings who use the Drop Off system.

Gate opens at 7:30am.

All gates close at **8:45a.m.** If a student has attended an appointment (e.g. doctor or psychologist), a parent may sign them in at the front gate. Students who arrive late without an appointment will not be permitted to enter the School until morning break (9:45–10am), at which time parents may bring them back to School.

Senior - Y7 - Y12

Arrival time: 7:45am - 7:55am. Entrance is via the Senior Main Entrance (Havre 2267), students are welcomed by members of the SMT.

Senior School Main Entrance:

Y10 - Y12 and students riding bikes or motorbikes
Students are welcomed by members of the SMT.



DISMISSAL

As from 2026, dismissals are set and managed through the app.

At the beginning of the school year, parents must select their child's weekly dismissal method: carpool, individual, family, sports practices, etc. on a day by day basis. Parents must define what a typical week looks like for each child.

Steps to set the weekly dismissal:

- Open the app.
- Go to "Mis hijos" and select the child.
- Click the pencil icon next to "Método habitual de retiro semanal."
- Select the preferred option per day
- Save ("Guardar").

Parents must complete this process **before Friday, 13th March**. Once this deadline has passed, the weekly schedule will be set and parents will not be able to modify it via the app. If there is a general change on the child's weekly dismissal schedule, parents must send an email to the Junior Secretary to modify the weekly schedule.

For special modifications, parents must submit a "**salida extraordinaria**" no later than 2pm for afternoon dismissals. In other cases (medical appointments, passport renewals, etc.) the notification must be made 24 hours prior to the child's departure.

A salida extraordinaria should be uploaded in the following cases:

- There is a change in the student's dismissal for a specific day (e.g., leaving in a different carpool or being picked up by grandparents).
- The student has a special early departure (e.g., a doctor's appointment at 1pm).

Early Years

PKAM shifts leaving at 12pm all leave through the Junior Main Entrance.

The Dismissal Routine for Early Years leaving at 3pm (except those staying for the After School Care) is as follows:

- **Carpools:** Students will be accompanied to the Sports House to meet the authorised adult through the Sports House front door. Any changes to daily carpool arrangements will need to be communicated through the app, prior to 2pm at the latest.
- **Individuals & Families:** Will be collected from the Sports House, entry through Casales gate.

Junior School

The Dismissal Routine for Y1-Y6 leaving at 4pm (plus those Early Years students in After School Care) is as follows:

- **Individuals:** Students from Pre-Kinder - Y6 who are leaving School individually will be collected from the Sports House, entry through Casales gate.
- **Families:** Students with siblings in Junior will be taken to the Sports House where they will wait together to be collected as a family group, regardless of whether one or all of their siblings stay behind for practices. Parents should enter through the Gymnasium gate and proceed along a designated route to the entrance of the Sports House. They should walk along a signposted corridor inside and exit through the Gymnasium gate directly onto Máximo Tajés.
- **After School Care:** There is the option for those families who have siblings in Y1-Y6 to leave their EY child in the care of some of our members of staff from 3pm-4pm. In this case, students go home from School as was previously mentioned.
- **Buses and vans:** In order to keep students safe, buses contracted by parents will be allowed to enter the School car park as usual. Students will be supervised by School staff and leave from the Sports House. The School does not organise this service.

Senior School

Students leave at 4:10pm through the same door they entered.

FORGOTTEN ITEMS AT HOME

Parents are not permitted to bring items during the school day; however, items such as lunchboxes or hockey sticks may be dropped off before 8am or after 4pm.

FOOD SERVICES

Food services at School are provided by an independent catering group who employ their own staff to serve the catering needs of the whole School.

Meals are prepared and served daily. These services are provided under the supervision of, and in liaison with, the School Nutritionist who ensures that the selection includes healthy and well-balanced options. Most food is prepared on site using the School's two fully equipped kitchens (Sports House and Pavilion). Snacks and refreshments are also available from three kiosks located in Senior, Sports House, and Pavilion.

The British Schools offers a choice of three lunch options for students and parents to choose from:

Lunch of the Day (Ticket): At the beginning of the year, an email is sent to every family explaining how the purchase and payment of lunch works. The School Menu is published weekly on the School website.

Packed Lunch: Students bring their lunch from home. As energy levels peak during the school day, it is important that food is healthy, enjoyable and served in portions appropriate for each child so they eat sufficiently. The School provides a service for heating food. Students are required to bring cutlery inside their clearly labelled lunch box (place mat, glass or bottle flask, fork and spoon).

Home: Although Junior students (with the exception of the EY students) have the option to go home for lunch, the School strongly discourages students from leaving at lunchtime for safety and to maintain the continuity of the day, especially for younger students. Lunchtime also provides valuable social time with peers. If your child must leave, please provide written confirmation via email or a message in the communication book in the morning. We can accept a phone call but only to acknowledge this. It should also be noted that only a parent may collect the child. Punctuality is essential, students must be picked up and returned on time. Failure to return promptly may result in losing permission to leave at lunchtime.

HEALTH AND SAFETY

The School is covered by a private medical service – SEMM - which provides 24/7 emergency response for all individuals (students, staff, visitors) when on the School site or on School trips/visits.

A medical professional able to provide First Aid at School is available from Monday to Friday from 8am to 4:30pm (First Aid/Infirmary - Junior East Wing) and from 4:30pm to 6pm (Sports House) and Saturdays from 8am to 1pm (Sports House).

Another medical professional will be available from 8am to 4pm in the EY building.

Outside of these hours, the person responsible for contacting the Emergency Medical Assistance is the Security Supervisor.

EMERGENCY EVACUATION PROCEDURES

The School has clearly defined emergency evacuation procedures and a designated Crisis Management Team (CMT) responsible for managing all emergency situations. Evacuation drills are carried out periodically. In the event of any emergency, the CMT communicates with parents regarding the procedures for collecting students.

VISITORS



People visit the School for a range of reasons. Health professionals, counsellors, speakers, former students, students from other schools, building contractors and parents are just some of the people who can sometimes be seen in our School.

- On regular school days, visitors can access the School through its two main entrances: Junior School (Máximo Tajés 6421) or Senior School (Havre 2267) where they will be welcomed by the security guard on duty who, if appropriate, will guide the visitors to Reception.
- The person at Reception will give the visitor an ID badge which must be used and be visible at all times.
- The visitor must never walk within the School unaccompanied. He or she must be accompanied at all times by a staff member.
- Parents will not be permitted to enter the School premises at any time, unless the School has requested a family meeting.
- It is important to note that visitors will not have any unsupervised activities with students.

During the weekends and outside school hours the main entrance will be through Casales Gate and only people previously authorised will be allowed to access the Junior and Senior buildings.

UNIFORM

At The British Schools everyone is encouraged to take pride in their personal presentation. Wearing the correct uniform in a smart and presentable way, with neatly groomed hair - short hair for boys and long hair tied back for girls - is considered to encourage enthusiastic, professional attitudes and support positive behaviour. The School uniform also gives students a sense of belonging, sets an appropriate tone and creates an identity for the School in the Community.

Click [here](#) to check the Uniform Visual Guide.

Items of the School uniform may be purchased at:

- School Shop, located across the street on Máximo Tajés 6374.
- Boomerang (www.boomerang.com.uy)

LOST PROPERTY

Lost Property is located opposite the First Aid Room/Infirmary on the ground floor of the East Wing in Junior.

Things that get misplaced are collected by School staff and taken to Lost Property where lost items can be found. Students can go to Lost Property in the morning breaks to check if their misplaced items are there.

Parents can come on Fridays from 8:15am to 8:45am (access via the Corner Gate, Máximo Tajés 6441) to check for their children's lost items.

Once an item is entered into Lost Property, it is classified and an inventory is created and shared with Junior and Senior coordinators. A list is printed and shared outside of the Lost Property office and parents are notified weekly by an automatic email with a detail of their child's items.

If 30 days after the date that the item has been found, it has not been collected, it will be donated to the organisations the School works with.

Packs, bottles or tupperware are not entered into the Lost Property system and are discarded once the week is over. All of the aforementioned items are in the shelves outside of Lost Property and can be retrieved at any time.

For any queries contact lostproperty@british.edu.uy.



Please help reduce the amount of lost property by making sure that all items of uniform and personal belongings are clearly labelled with both surnames.

SCHOOL AND PERSONAL PROPERTY

School equipment is property of the School and should not be taken out of School facilities without authorisation. This includes: computer hardware, laboratory equipment, educational equipment, sports and PE materials.

EXTRACURRICULAR ACTIVITIES

Extracurricular activities provide all students with the opportunity to participate in activities that enhance their individual social and developmental needs, while also encouraging them to make new friends, learn new skills, work with teachers outside the academic setting and have fun doing something they enjoy.

Currently the extracurricular activities are:

- Scottish dancing *
- Robotics Club
- MUN
- Senior School play
- Maths Olympics
- Karate *
- Junior Choir

*Activities are arranged directly between parents and teachers and are offered on School site.



Early Years

PRE-KINDER, KINDER, PREP

PREKINDER

Pre-Kinder students enter the EYC through Casales Gate up the Early Years Centre (EYC) ramp to their classes.

Morning group: 8am / 8:30am - 12pm

Flexible entrance 8am to 8:30am through Casales Gate up EYC ramp to their classes.

Afternoon group: 12pm / 12:30pm - 4pm

Flexible entrance 12pm / 12:30pm through Casales Gate up EYC ramp to their classes.

Full day group: 8am / 8:30am - 3pm

Flexible entrance 8am to 8:30am through Casales Gate up EYC ramp to their classes.

Dismissal

Dismissal routine for Pre-Kinder PM shifts is as follows:

Individuals: Are collected from their classes by the designated adult.

Carpools: Exit through the Junior School main gate. This also applies to PK students who are part of a Junior carpool.

Buses and Vans: Are accompanied by an EY staff member and met by the corresponding driver in the designated spot.

Pre-Kinder AM groups (Carpools & Individuals) exit through the Junior School main gate (Máximo Tajés 6421). Door will open 11:45am.

KINDER & PREP

Kinder & Prep: 8am - 3pm 8am – 8:10am

Students enter through Casales Gate and are met by EY staff members on the EYC ramp and walk to their classes.

Bridge door is open from 7:45am to 8:30am.

If a child arrives later than 8:30am he/she should go through the Junior main entrance.

If a student has attended an appointment, a parent should load a “salida extraordinaria” with 24 hours’ notice, sign them in at the front office once they arrive to School and should provide a certificate explaining the absence. Students who arrive late without an appointment will not be permitted to enter the School until morning break (9:45–10am) or at lunch (11am), at which time parents may bring them back to School.

Dismissal

As from 2026, dismissals are set and managed through the app.

At the beginning of the school year, parents must select their child’s weekly dismissal method: carpool, individual, family, sports practices, etc. on a day by day basis. Parents must define what a typical week looks like for each child.

Steps to set the weekly dismissal:

- Open the app.
- Go to “Mis hijos” and select the child.
- Click the pencil icon next to “Método habitual de retiro semanal.”
- Select the preferred option per day
- Save (“Guardar”).

Parents must complete this process before Friday, 13th March. Once this deadline has passed, the weekly schedule will be set and parents will not be able to modify it via the app. If there is a general change on the child’s weekly dismissal schedule, parents must send an email to the Junior Secretary to modify the weekly schedule.

For special modifications, parents must submit a “salida extraordinaria” no later than 2pm for afternoon dismissals. In other cases (medical appointments, passport renewals, etc.) the notification must be made 24 hours prior to the child’s departure

A salida extraordinaria should be uploaded in the following cases:

- There is a change in the student’s dismissal for



a specific day (e.g., leaving in a different carpool or being picked up by grandparents).

- The student has a special early departure (e.g., a doctor's appointment at 1pm).

Dismissal routine for Kinder and Prep leaving at 3pm (except those staying for the After School Care) is as follows:

- Carpools: EY students will be accompanied to the Sports House to meet the authorised adult. Any changes to daily carpool arrangements should be communicated through the app prior to 2pm at the latest.
- Individuals & Families: Will be collected from the Sports House, entry through Casales Gate.
- Buses and Vans: Students are accompanied by an EY staff member and met by the corresponding driver in the designated spot.

Special Dismissal for Early Years

Students are not allowed to exit the School premises during school hours. Exceptions are only made for students who are required to attend appointments with external support agencies and professionals. Pick up time outside the usual dismissal time for Early Years has to be at 11am through the Junior School main entrance.

Any agreements made should be communicated through the app. The only dismissal options at this time are for the following reasons:

- Learning Support sessions with outside agencies, agreed upon in advance, in writing, with the Learning Support Services Department from School.
- Scheduled appointments to receive the Certificado de aptitud física/cédula de identidad/passport.
- Exceptional circumstances that are informed to / agreed with the School in advance.
- In order to respond to the needs of each child and avoid disruption to classes and routines, it is essential that dismissals only take place for the reasons stated above.

Bear in mind that if there is no communication from parents, dismissal will be as usual. If there are changes you can notify them through the TBS app.

After School Care - Kinder & Prep

After School Care (ASC) is the option for those

families who have older siblings and want to leave their EY child in the care of some of our members of staff from 3pm-4pm. It is intended for it to be a fun way for children to finish the day at School, involving activities and games directed by School staff. It will not be a period for extra or support lessons. As with all pick-ups, it is expected that parents collect their children on time.

After School Care is in the EY building and all students remaining will join, usually outdoors (if the weather permits) or in a classroom. ASC starts on Monday, 16th March. The cost of the programme is billed annually, independent of the amount of days the child attends.

If you would like to enrol your child in ASC, register [here](#).

Children staying at the After School Care can bring, if they wish, another healthy and nutritious snack to eat after 3pm.

For more information access [After School Care](#).

SNACK TIME

Snacks in Early Years should be healthy and nutritious.

Each student (Kinder, Prep and Full Time PK), girls on Monday and boys on Wednesday, should bring five washed fruits from home. We have two snacks per day, in the morning (9:30am approx.) and in the afternoon (2pm approx.)

Part Time PK students who come in the morning or the afternoon will have one snack per day. Girls should bring three washed fruits on Monday and boys on Wednesday.

Children staying at the After School Care can bring, if they wish, another healthy and nutritious snack to eat after 3pm.

LUNCHTIME

Kinder and Prep students eat at 11am in the Sports House with their teachers. They can bring their own packed lunch or have the menu offered at School. Payment for GCG services (Goddard Catering Group) should be arranged directly; money should

not be sent via the teacher or student. We strongly discourage parents from collecting their children during lunch time. Exceptions are only made for those students who are required to attend appointments with external support professionals.

If your child brings lunch from home, please make sure that it is something that he/she is used to eating to help them feel more comfortable. Full time PK students will eat in the PK area in the EY building.

Students must bring a water bottle clearly labelled with their name. Drinking water is very important, and there are water fountains all around the School for students to refill their water bottles. To contact GCG: Tel - 26003421 ext.135/122
Email - british@gcguy.com

QUIET TIME

Children have 30 minutes of quiet time to relax on their yoga mat in the classroom supervised by their teacher, after their Lunch Break. Children are required to bring:

- Kinder students - clearly labelled small yoga mat and small pillow/cushion.
- Prep students - clearly labelled small pillow/cushion, not larger than 35x35cm.
- PK Full time shift will rest on special-sized beds.

STATIONERY

A list of all stationery required by EY students is published on the School's website by the end of the previous year.

Click [here](#) to view the Stationery 2026

COMMUNICATION

Parents are welcome to communicate with the School; however, we invite them to always use the appropriate channels.

The Communication Book is used by teachers and parents to send messages to and from School. Students will take it home every day. Parents should sign every time there is a message from the teacher/School so that we know it has been read. The School should be kept informed of any changes to daily routines, family or home arrangements, as well as emergency contact details. This is the main channel between parents and teachers for daily communication.

The [School calendar](#) with dates and details of any upcoming events is on the app and in the School's website and should be checked regularly for updates and additional information. Bear in mind that in order to access this section of the website you need to insert your user and password.

For any other urgent and important matter, please directly contact: Belén Cabrera, our Early Years Centre Secretary, she can receive messages and answer any questions parents might have. She can be reached at 26003421 (ext.154) or by mail to eyc@british.edu.uy.

BIRTHDAYS

On the day of the child's birthday, he/she can bring an individual cupcake/alfajor/cookie to School to blow out the candles during Snack Time. Please bring napkins and candles (no balloons, drinks nor party gifts). Please check in the group for any food allergies or intolerances.

ASSESSMENT POLICY & REPORTS

In May, the School will invite parents to an online meeting to focus on the social, emotional and behavioural adaptation of their child to the School.

There are two reports issued during the academic year in the Junior School, one in June and one in December. These reports can be accessed through the TBS app or through the Family Portal.

As part of the process in forming our assessments, students build a portfolio of achievements and reflections across the school year which will ultimately be showcased in our Student Led Conferences (Kinder - Y6).

EDUCATIONAL OUTINGS

Educational outings are an essential part of our educational programme, using the city and its resources to enrich learning through hands-on experiences.

Students gain valuable insights through regular visits to local sites, with each trip carefully designed to complement classroom learning across units of inquiry. All trips are supervised by class teachers, with additional staff support as appropriate. Each class, from EYC to Junior, participates in multiple educational outings each year, with no additional

cost to families associated with these outings.

All trips must be authorised digitally through our app.

Before each outing or trip, parents will receive a notification through the TBS app with a request for authorisation specific to that trip. At least one parent must provide approval via the app for the student to leave the School. If authorisation is not granted, the student will not be permitted to attend the trip.

CLOTHING AND OTHER PERSONAL PROPERTY

Every item that students bring from their homes (stationery, clothing, tupperware, water bottles, etc.) must be clearly labelled with the student's name.

Every Wednesday is Toy Day and students can bring a toy to share with their friends. This helps them feel comfortable when they bring something from home. Please do not send your child with a precious or valuable toy, as toys may break or may get lost.

PK students must bring a complete set of labelled spare clothes to keep in the classroom.

LIBRARY

The positive impact of books in children from a very young age is undeniable. Kinder and Prep students visit the Library once a week where the librarian reads them a story out loud. They also get to choose a book to take home. We ask for your support in ensuring that library books are kept safe at all times at home.

EY NURSE

There is a full time nurse available in the EY building.

TRANSITION TO JUNIOR SCHOOL

During the last weeks of their academic year, Prep students are guided into a range of activities aimed at accompanying them in their transition to Y1.

Together with their teachers they visit Y1 classrooms and meet the teachers; they tour through the playtime area, participate in an Assembly and in several activities prepared by the Y1 teachers inside their classrooms.

This is a positive, constructive and fun transition for all those involved; we ask the families' support in accompanying their child from home over the course of these weeks.





Junior

DAILY ROUTINE

Entrance & Dismissal

Register is taken between 8am and 8:10am. First lesson starts at 8:15am. While we suggest that students arrive a few minutes before their day starts, we do not advocate for them to arrive too early.

Attendance, Punctuality and Absence

Regular attendance is essential to progress and achievement. Participation in classroom activities is critical to both the academic and social learning processes. Students also show respect for teachers and their peers by coming to School on time and attending all classes, and parents show respect for the School by helping students meet this expectation. We expect punctuality, since interruption to class routines has a negative effect on the group and on the child who arrives late. Late arrivals are registered in SIGED.

Written reasons for absence, including from specific classes such as PE, must be given in advance, except in cases of sickness or emergency where the written reason must be presented on the day the child returns to School. For extended absences, parents/guardians are required to advise the School in writing of the reason for absence and probable date of return.

Parents are kindly requested to avoid taking family vacations outside School holidays. We monitor student absences and transition to the following year could be put at risk if a student does not attend for more than 85% of the year – obviously justified medical absences are not counted in this percentage.

Absences can be justified due to illness, or when representing Uruguay in various competitions. In order to justify said absences, the student must submit the corresponding documentation.

All gates close at 8:45am. If a student has attended an appointment, a parent should load a “salida extraordinaria” with 24 hours’ notice, sign them in at the front office once they arrive to School and

should provide a certificate explaining the absence. Students who arrive late without an appointment will not be permitted to enter the School until morning break (9:45–10am) or at lunch (11:30 am), at which time parents may bring them back to School.

FORGOTTEN ITEMS AT HOME

Parents are not permitted to bring items during the school day; however, items such as lunchboxes or hockey sticks may be dropped off before 8am or after 4pm.

DISMISSAL

As from 2026, dismissals are set and managed through the app.

At the beginning of the school year, parents must select their child’s weekly dismissal method: carpool, individual, family, sports practices, etc. on a day by day basis. Parents must define what a typical week looks like for each child.

Steps to set the weekly dismissal:

- Open the app.
- Go to “Mis hijos” and select the child.
- Click the pencil icon next to “Método habitual de retiro semanal.”
- Select the preferred option per day
- Save (“Guardar”).

Parents must complete this process before **Friday, 13th March**. Once this deadline has passed, the weekly schedule will be set and parents will not be able to modify it via the app. If there is a general change on the child’s weekly dismissal schedule, parents must send an email to the Junior Secretary to modify the weekly schedule.

For special modifications, parents must submit a “**salida extraordinaria**” no later than 2pm for afternoon dismissals. In other cases (medical appointments, passport renewals, etc.) the notification must be made 24 hours prior to the child’s departure.

A salida extraordinaria should be uploaded in the following cases:

- There is a change in the student's dismissal for a specific day (e.g., leaving in a different carpool or being picked up by grandparents).
- The student has a special early departure (e.g., a doctor's appointment at 1pm)

Carpools

Students will be accompanied to the Junior Main Entrance to meet the authorised adult. Exit will be via the gate directly into the outside car park on Máximo Tajés. Any changes to daily carpool arrangements will need to be communicated to junior@british.edu.uy prior to 2pm at the latest. In case of emergencies contact the secretaries by telephone.

Individuals & Families

Students will be collected from the Sports House, entry through Casales Gate.

Dismissal routine for Y1-Y6 leaving at 4pm (plus those Early Years students in After School Care) is as follows:

Individuals

Students from Kinder to Y6 who are leaving School individually as they don't have siblings in Junior School, will be collected from the Sports House, entry through Casales Gate.

Families

Students with siblings in Junior will be taken to the Sports House where they will wait together to be collected as a family group, regardless of whether one or all of their siblings stay behind for practices. Parents should enter through the Gymnasium Gate and proceed along the designated route, to the entrance of the Sports House. They should walk along the signposted corridor inside and exit through the Gymnasium Gate directly onto Máximo Tajés.

Bear in mind that if there is no communication from parents, dismissal will be as usual.

Other ways to leave School

For other ways to leave School, please contact junior@british.edu.uy.

LUNCHTIME ROUTINES

11:30am to 12:30pm – the School offers two alternatives for lunch – either the children can eat the menu or bring a packed lunch. All the information concerning lunch has been previously explained in

the Food Services section of this Handbook.

The School strongly discourages students from leaving School at lunchtime – the main reason is safety but we would also like to emphasise the importance of the continuity of the day not being interrupted especially in our youngest students. Another benefit is a social one; this is the time when children get the opportunity to interact with their peers in their class and in their year group.

However, if you need to take your child out at lunchtime, you will have to send a written communication to the teacher in the morning – we do not receive changes over the phone – and **only Mum or Dad** can collect the child. Punctuality is essential, students must be picked up and returned on time. Failure to return promptly may result in losing permission to leave at lunchtime.

BREAKTIMES

Breaks are time outs from challenges in the classroom that provide cognitive rest and recuperation for students, also helping them practise social skills and role-play with peers, older and younger children.

Junior School has two breaks:

9:45am - 10am

2pm - 2:15pm

Students have different playtime areas according to their Year Group and according to the weather.

Rainy Days:

All students in their classrooms.

Wet but not raining:

Pre-Kinder: Pre-Kinder Shared area

Kinder: Kinder Shared area

Prep: Infant Playground

Y1/Y2: 1st half of multipurpose synthetic pitch

Y3/Y4: 2nd half of multipurpose synthetic pitch

Y5/Y6: Hard areas of Y5 and Y6 quiet area

Sunny days:

Pre-Kinder: Pre-Kinder Playground

Kinder: Early Years Playground

Prep: Infant Playground

Y1/Y2: Multipurpose synthetic pitch

Y3/Y4: Rugby 1 (Y3 first half and Y4 second half)

Y5/Y6: Football 2 and quiet area

This schedule may change depending on specific events taking place within the School (construction, plays, field seeding, etc.).



STATIONERY

A list of all stationery required by students is published on the School's website by the end of the previous year.

Click [here](#) to view the Stationery 2026.

ASSESSMENT POLICY & REPORTS

In May, the School will invite parents to an online meeting to focus on the social, emotional and behavioural adaptation of their child to the School.

There are two reports issued during the academic year in the Junior School, one in June and one in December. These reports can be accessed through the TBS app or through the Family Portal.

As part of the process in forming our assessments, students build a portfolio of achievements and reflections across the school year which will ultimately be showcased in our Student Led Conferences.

PYP

The International Baccalaureate Organization (IBO) Primary Years Programme (PYP) is the first curriculum framework for international primary schools, designed for Early Years and Junior School students. The programme aims to develop the intellectual, emotional and physical potential of each child, in a secure and stimulating environment. The programme focuses on the development of children's social and emotional wellbeing, critical thinking

skills, personal values, and 'international-mindedness' both at School and at home. Students are also encouraged to take responsibility for their own learning and are given the skills to understand the world and function effectively within it.

The PYP encompasses all the learning in the Junior School and it integrates with the National Programme, providing students with a broad-based educational foundation. The culmination of these years of learning is the PYP Exhibition, which takes place at the end of Year 5. The PYP Exhibition is an authentic process that allows students to explore, document, and share their understanding of an issue or opportunity of personal significance, while developing skills that are valuable in further education and beyond.

TEXTBOOKS

The British Schools provides textbooks and educational books for all of its courses on a yearly loan. Students are responsible for caring for and returning the textbooks in the same condition they were given to them initially. Loss or damage (exceeding normal wear and tear) will be fined in accordance with the replacement cost of the book.

AWARDS

Awards are delivered at the end of the year in the Final Assembly. The awards any Junior student can receive are:

- School Spirit Award: This award is presented to the student, boy or girl, who best represents the

School motto PERFICE, 'be thorough.' We look for students who visibly demonstrate the IB Learner Profile attributes and attitudes through their strong commitment to learning; consistent demonstration of responsibility; involvement in extracurricular activities; as well as participation in Community projects.

- British Schools Student Award: This Award is presented only to the students in Year 6 who are finishing Junior. It represents the highest acknowledgement of academic achievement across all subject areas, whilst consistently demonstrating School Spirit. The recipient of this award will embody the School motto PERFICE, 'be thorough,' in everything they do.

- Effort & Attitude Award: This is given to the students who, due to their hard work and consistent perseverance, have shown the capacity to strive and succeed to the best of their ability across all subject areas, showing great commitment towards their learning across the spectrum.

- English Award: This award goes to the student who has demonstrated high academic achievement on a consistent basis throughout the year.

- Maths Award: This award goes to the student who has demonstrated high academic achievement on a consistent basis throughout the year.

- Attendance prize: is awarded to the students who have achieved 100% attendance throughout the school year. It recognises consistency, responsibility and commitment, highlighting the importance of being present and engaged every day as a key part of the learning process.

LIBRARY

Libraries are pillars of knowledge and support serving as essential hubs for both Senior and Junior School. Their role extends far beyond the shelves lined with books; they are spaces that foster a love for learning, critical thinking, research skills and entertainment.

At The British Schools, libraries are cultural corners, promoting intellectual exploration and diverse perspectives. The diverse range of materials ensures that every student, regardless of age or background, can find something that resonates with them, sparking curiosity, empathy, and a strong interest for learning.

In Junior, students have one Library period per week, where they are encouraged to search for a book that

interests them, calls their attention or satisfies their curiosity. They take a book to read at home. There are many other activities and initiatives happening constantly at the Library.

All books must be returned by the end of the academic year. Students are notified when they have overdue books, and, if still not returned, fines will apply.

ACADEMIC INTEGRITY

Academic integrity can be called in simple terms, 'the student's own work.' This implies that any work produced by students is based on their own ideas and fully acknowledges the work of others. It also refers to the correct conduct in examinations and receiving and giving help from others appropriately. The student's understanding of academic integrity differs as they progress through the School. For this reason, students are expected to be aware of the concept of plagiarism, copying, how to use ethically AI as a tool and being able to cite sources either in print or digital form.

PREFECTS

One of the most British of our traditions is the Prefect System which has been in place since the beginnings of our School. There are Prefects both in Junior and in Senior.

Prefects are role models for the rest of the student body; they display positive leadership qualities; they are always willing to help, displaying a caring attitude and are always courteous and civil towards others.

Prefects can work successfully in teams, have good social skills, can help resolve conflict through mediation skills and can act as the students' voice.

Junior Prefects are selected through a voting system between Year 5 peers as well as input from Year 5 teachers, subject teachers and Junior Management Team.

Their duties are, among others:

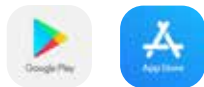
- Representing the School in different events (Remembrance Day, School Play)
- Poppy sale
- Collecting House points
- Collecting IB certificates

EDUCATIONAL OUTINGS

Educational outings are an essential part of our educational programme, using the local areas and its resources through hands-on experiences.

Students gain valuable insights through regular visits to local sites, with each trip carefully designed to complement classroom learning across units of inquiry. All trips are supervised by class teachers, with additional staff support as appropriate. Each class, from EYC to Junior, participates in multiple educational outings each year, with no additional cost to families associated with these outings.

All trips must be authorised digitally through our app.



CLICK ABOVE
TO DOWNLOAD APP

Before each outing or trip, parents will receive a notification through the TBS app with a request for authorisation specific to that trip. At least one parent must provide approval via the app for the student to leave the School. If authorisation is not granted, the student will not be permitted to attend the trip.

ROLE OF PARENTS

Parents play an extremely important role in shaping the attitudes that produce good behaviour at School. It is our expectation that parents commit themselves to supporting our aims and policies. For this reason,

parental acceptance of the School's expectations and active cooperation with the staff is essential.

Communication

Parents are welcome to communicate with the School. However, we invite them to always use the appropriate channels.

The Communication Book is used by teachers and parents to send messages to and from School. Students will take it home every day. Parents should SIGN every time there is a message from the teacher/School so that we know it has been read. The School should be kept informed of any changes to daily routines, family or home arrangements, as well as emergency contact details. This is the main channel between parents and teachers for daily communication.

The School calendar with dates and details of any upcoming events is on the app and on the School's website and should be checked regularly for updates and additional information. Bear in mind that in order to access this section of the website you need to insert your user and password.

María Clara Heber and Leticia Machado, our Junior Secretaries, can receive messages and answer any questions parents might have. They can be reached at 26003421 (ext.106/113) or by mail to junior@british.edu.uy.





Senior

DAILY ROUTINE

Arrival

7:45am - 7:55am: Students are welcomed by members of the Senior Management Team (SMT) through the Senior main entrance (Havre 2267).

Students riding bikes or motorbikes also use the main entrance (Havre 2267).

Teachers take attendance at 8am. Lates are registered in SIGED. Repeatedly arriving late to School will result in a Tier One sanction and a consequent lunchtime reflection.

Dismissal

Students leave at 4:10pm through the Senior main entrance.

ATTENDANCE AND PUNCTUALITY

Regular attendance is essential to progress and achievement. Attendance is expected for all students to be over 80%. Participation in classroom activities is critical to both the academic and social learning processes. Students also show respect for teachers and their peers by coming to School on time and attending all classes, and parents show respect for the School by helping students meet this expectation.

COMMUNICATIONS

Parents are welcome to communicate with the School. However, we invite them to always use the appropriate channels. For communications regarding absences, permission slips for dismissals, meetings with teachers, Heads of Departments, etc., parents must send an email to repcionsenior@british.edu.uy, whilst meetings with Senior Management Team (SMT) members or any other issue not mentioned above must be sent to senior@british.edu.uy. For issues not related to academic purposes, please contact wellbeing@british.edu.uy.

STATIONERY

A list of all stationery required by students per Year Group is published on the School's website by the end of the previous year.

Click [here](#) to view Stationery 2026.

GRADING POLICY & REPORTS

The school year consists of five reporting periods for all year groups. Reports can be accessed through TBS app and through the Family Portal.

In each report, subject teachers will share the extent to which students have acquired the taught competences, using a scale from 1-10 and being 5 the minimum requirement. The rubrics for each level are shared with the report.

Students are assessed through different pedagogical methodologies. Formative and summative assessments which might include orals, class participation, group work, individual studies, written tests, among many others, will all contribute to support and measure students' learning.

AWARDS

- Awards are presented at the end of the year in the Final Assembly. The awards any Senior student can receive are:
- Subject Prizes: These prizes are given for outstanding work in the different areas of the curriculum and aim to recognise not just skills and knowledge, but also commitment to the subject.
- Effort and Attitude Award: is given to the students who, due to their hard work and consistent perseverance, have shown the capacity to strive and succeed to the best of their ability in both English and Spanish, showing great commitment towards their learning across the spectrum.
- School Spirit Award: is a reflection of everything that embodies the Spirit of the School. We look for students who are caring, good friends, good companions, empathetic and who show commitment to the wider community.

- Attendance prize: is awarded to the students who have achieved 100% attendance throughout the school year. It recognises consistency, responsibility and commitment, highlighting the importance of being present and engaged every day as a key part of the learning process.

LIBRARY

Libraries are pillars of knowledge and support, serving as essential hubs for both Senior and Junior School. Their role extends far beyond the shelves lined with books; they are spaces that foster a love for learning, critical thinking, research skills and entertainment.

At The British Schools libraries are cultural corners, promoting intellectual exploration and diverse perspectives. The diverse range of materials ensures that every student, regardless of age or background, can find something that resonates with them, sparking curiosity, empathy, and a strong interest for learning.

The A.J. Hobson Library in Senior is a Learning Resources Centre of 200m². It has an extensive collection of over 28,000 titles of fiction and non-fiction, serials (digital and print) and access to databases available. The main objective of our Library is to offer support to the learning and teaching providing Community members with access to quality information.

Borrowing Materials and Textbooks

Academic materials such as books and magazines are available for loan to students throughout the academic year. The loan period will vary depending on the purpose of the resource, whether it be subject-specific books, novels for recreational reading, or materials for literature programmes.

Students are welcome to visit the Library independently or with their class to borrow and return items. Upon each visit, they will be reminded of return dates, the importance of caring for shared resources, and how to digitally track their current loans.

Should the loan period expire, students will be notified through various channels, including in-person, via Schoology, and through their teachers and Wellbeing staff.

All relevant borrowing information, books as well as materials, including deadlines, is readily accessible on the Library's webpage [here](#).

Renewal of loan periods is always possible, unless the item is reserved by another library user. In the event that a borrowed item is overdue by more than two months and the Library has not received feedback from the student despite multiple notifications, an invoice for the replacement cost of the item will be issued to the student's family.

Important Notice: As students are adolescents and the School aims to foster their responsibility, communication will be directed to the students rather than to the parents.

ACADEMIC INTEGRITY

Academic integrity can be called in simple terms, 'the student's own work.' This work can be produced using the student's own ideas and fully acknowledges the work of others. It also refers to appropriate behaviour during examinations, as well as receiving and helping in an appropriate manner.

Students will need to develop these skills as they progress through Senior. By the time they have reached the final stage of the Diploma Programme, they will be expected to demonstrate their knowledge and understanding of what constitutes academic integrity. Within this section we have to take into consideration the misuse of Artificial Intelligence. Teachers use these tools with students and teach them how to use them appropriately in order to avoid plagiarism.

PREFECTS

The role of Prefect represents the highest honor and recognition that a student at The British Schools can earn. Being appointed as a Prefect is a reflection of a student's dedication, conduct, and contributions throughout their time at the School. Prefects are not only acknowledged for their academic effort, plus various student activities but also for their leadership skills, integrity, and commitment to serving the School Community.

Prefects play a crucial role in upholding the values of The British Schools and serve as ambassadors of the student body, ensuring that student voices are heard,

School initiatives are supported, and a culture of respect, responsibility, and inclusivity is maintained. They are expected to set the highest standard of conduct, offering guidance, encouragement, and support to their peers. As such, Prefects must be role models, demonstrating exemplary behaviour, leadership, and dedication to the School and wider community.

Selection Criteria

To be considered for the role of Prefect, students must meet the following criteria:

- Commitment to School Values – Demonstrate a strong dedication to the School’s mission statement and actively embody its principles.
- Exceptional Conduct – Must not have been involved in any serious disciplinary incidents.
- Leadership & Integrity – Exhibit strong moral values, align with The Learner Profile, and act as an Upstander within the School.
- Strong Communication Skills – Have an excellent command of English and the ability to engage effectively with peers, staff, and the School leadership.
- Active Participation in Extracurricular Activities – Must have represented the School in at least one extracurricular activity such as Student Council, Model United Nations (MUN), Sports, Arts, or Academic Olympiads. (Note: Achievements outside of School, while commendable, do not count toward Prefect eligibility.)

Selection Process

The selection process for Prefects is carefully structured to ensure that only the most suitable candidates are chosen. The steps are as follows:

1. Eligibility Check – All candidates must meet the criteria outlined above.
2. Student Nominations – Year 10 students each nominate four boys and four girls from their peers whom they believe are deserving of the Prefect role.
3. Wellbeing Team Nominations – The Wellbeing Team nominates eight students based on their positive contributions to School life and leadership qualities.
4. Departmental Nominations – Each department selects eight students whom they believe meet the criteria.
5. Final Selection – The Senior School Management Team (SMT), in collaboration with the School Principal review all nominations and selects eight Prefects based on the collected data.

6. Head Boy & Head Girl Selection – The same process is followed for selecting the Head Boy and Head Girl from the existing Year 11 Prefects. Wellbeing Team and Heads of Department contribute to the evaluation, while the SMT and Principal make the final decision.
7. Evaluation for Year 12 Prefectship – The SMT and School Principal assess Year 11 students to determine whether they have demonstrated the necessary qualities to continue as a Prefect in Year 12.

All elected Prefects, before their formal naming will be invited to a meeting with the SMT for a personal interview. The main purpose is to present the role and responsibilities, as well as assess their commitment to it. It will also be an opportunity to get to know them better in order to help them develop their potential as student leaders.

The Role of a Prefect

Prefects are expected to:

- Lead by example, demonstrating responsibility, respect, and integrity at all times.
- Advocate for student voices, ensuring that student concerns and ideas are communicated effectively to School leadership.
- Support School initiatives, assisting in events, assemblies, peer mentorship programs, and other School-wide activities.
- Foster a positive and inclusive School environment, ensuring all students feel supported, valued, and encouraged to engage in School life.
- Prefects have the honour of carrying the School and national flags at internal and external ceremonies.
- Act as ambassadors for The British Schools, representing the School with pride and professionalism in all official capacities.

STUDENT COUNCIL

The Student Council Representative is a key leadership role within the School, allowing students to serve as the voice of their peers and actively engage in the improvement of School life. This position fosters student agency and ensures that the perspectives of students are considered when making decisions that affect their School experience.

Purpose of the Role

- Represent their classmates by voicing student

concerns, suggestions, and ideas to School leadership.

- Act as a liaison between students and School staff, ensuring effective communication and collaboration.
- Participate in School-wide initiatives, projects, and discussions aimed at enhancing student well-being, School culture, and learning environments.
- Promote inclusivity and School values, encouraging a sense of community and respect among students.

Responsibilities of Student Council Representatives (Led by HB & HG)

- Attend regular Student Council meetings and actively contribute to discussions and decision-making.
- Collect and present feedback from their year group, ensuring that students feel heard and valued.
- Work on School improvement projects, such as organising events, promoting sustainability efforts, and supporting peer-led activities.
- Demonstrate leadership through action, setting an example for their peers in behaviour, collaboration, and dedication to the School's mission.

Selection Process

- Students interested in becoming a Student Council Representative must exhibit:
 1. Strong communication and interpersonal skills.
 2. Respectful behaviour and commitment to School values.
 3. A proactive and responsible attitude towards leadership.
- Representatives may be elected by their peers or selected by School staff having previously indicated that they are interested in representing their tutor group on the Student Council.
- Representation should be limited to one student per form group.
- Students who consistently demonstrate positive behavior, teamwork, and dedication to improving the School community will be considered for the role.

By serving as Student Council Representatives, students develop essential leadership skills, contribute meaningfully to School life, and foster a stronger sense of engagement, respect, and collaboration within the School Community.

EDUCATIONAL OUTINGS & TRIPS

Students learn best when they can see, hear and experience things first-hand. Students develop a sense of responsibility outside the School, behaving accordingly and giving them opportunities to put into practice the content learnt in the classroom.

Parents do not have to pay extra for these activities. Correct School Uniform is expected. Days prior to their departure a letter is sent out to parents to inform them about the outing.

At least one parent will have to authorise via the TBS app. If parents fail to authorise the trip, the student will not be able to attend.

LOCKERS

Senior students are assigned individual lockers at the beginning of each school year. Each student is fully responsible for the security of the personal belongings left in the lockers. All students must close and lock their lockers and avoid bringing items of value to School. The use of the locker is extremely important to encourage the effective development of students' organisation and time management skills.

Lockers should store books, PE kits, mobile phones and personal items which are not needed in the classroom, these also allow for students to charge their laptops during break and lunch so they are ready for use in the classroom.. Bags should not be left unattended in the corridors but carried into lessons, with the required equipment, or stored in the locker. Transition periods between lessons should be used to reorganise their school bags and lockers and the use of these should be avoided at other times, especially during lesson time.

Lockers are managed by the Resources Department in Senior. A corresponding invoice for the loss of the locker key will be charged if/when applicable.

EXAMINATIONS

Exams are a key part in the academic life of our students.

IGCSE

Cambridge IGCSE is the international curriculum for 14-16-year-olds, leading to globally recognised and valued Cambridge IGCSE qualifications. With a varied

curriculum, it offers a variety of routes for learners with a wide range of abilities. Cambridge IGCSE encourages learner-centred and inquiry-based approaches to learning. It develops learners' skills in creative thinking, inquiry and problem solving, giving learners excellent preparation for the next stage in their education. Furthermore, it is a rigorous course that prepares students well for the IB Diploma Programme.

Our students have the opportunity to take the following IGCSE Subjects:

- First Language English
- English Literature
- Spanish Literature
- Mathematics
- The Global Perspectives programme is taught in one year and it encompasses the submission of internal assessments as well as one exam which is sat in November.

The Global Perspectives programme is taught in one year and it encompasses the submission of internal assessments as well as one exam which is sat in November.

IGCSE exams are held in November for Y10 students. Students are oriented by their teachers as to which IGCSE subjects they have to sit.

As this is an introductory guide, information related to examinations is summarised. More information will be provided accordingly.

International Baccalaureate Diploma Programme (IBDP)

The IBDP is a two-year programme offered in the last two years of Senior and is the natural culmination of a student's academic journey at The British Schools. This programme is mandatory for all students. They also have to comply with the National Programme.

There are six subject groups on offer and students choose one course from each of the subject groups. The IBDP is divided into levels, with each student required to take at least three (but not more than four) subjects at Higher Level (HL), and the remaining at Standard Level (SL).

Aside from the subject groups, the IBDP has three compulsory core elements: Theory of Knowledge (TOK), the Extended Essay (EE), and Creativity, Action, Service (CAS).

The programme encompasses the submission of internal assessments and exams which are sat in November.

IGCSE and IB exams are not included in the School's monthly fee and must be paid separately; therefore, parents will receive two separate invoices: one for the IB exams (Y12) and for the IGCSE exams (Y10).
IB Leave

Y12 students are granted leave two weeks prior to the start of the IB exams to prepare for their upcoming tests. During this period the School remains open and School staff are available to answer any questions or concerns that students may have regarding their subjects.

DEVICES

All students are expected to bring their own devices to aid them in the classroom (we recommend laptops or iPads). The use of mobile phones is totally forbidden during lesson time and/or in corridors and they could be confiscated if found in full view in the classrooms or corridor. Any mobile phones used during the school day, except for Year 11 and Year 12, will be confiscated and kept in the Senior office. We will call parents to come and collect them at the end of the day. School Chromebooks can be loaned to students in an emergency only, as long as the required authorisation has been signed on the School app by parents by the deadline given at the beginning of the academic year.



Student Wellbeing

STUDENT WELLBEING

The aim of the Student Wellbeing Department is to create a safe environment in which all students can become self-directed, lifelong learners who can create a positive future for themselves and for the wider community.

Following the principles of our Mission Statement, the Student Wellbeing Department promotes actions that contribute to the academic success, emotional wellbeing and social development of all students. The Student Wellbeing Department includes the following areas:

Student Support Services - Senior School

- **Learning Support**

The Learning Support team works to ensure that every student is given the tools to develop their own potential and is able to follow the mainstream curriculum successfully, promoting self-worth and a sense of achievement by encouraging independent learning.

- **Psychologists**

The Psychologists support the emotional wellbeing of students in the School. They work with students both in groups and as individuals, focusing on developmental areas such as social interactions, self-awareness and the management of emotions.

FORM/TUTOR SYSTEM

Heads of Year

In the Senior School, each Year Group is assigned to a Head of Year who is responsible for monitoring and supporting the academic, social and emotional wellbeing of the students in their care.

Form Teachers and Form Period

Each class from Y7 to Y10 has one or more lessons each week for Form Period, led by a Form Teacher, where students follow a curriculum based on the development of social-emotional skills.

Tutors

In Y11 and Y12, each student is assigned a Tutor whose main role is to guide students through the Integrated Baccalaureate. Tutors guide students on the development of strategies, so that every student can perform to the best of their ability, whilst also enjoying all aspects of School life.

Student Support Services - Junior School

- **Learning Support**

The Learning Support team works to ensure that every student is given the tools to develop their own potential and are able to follow the mainstream curriculum successfully, promoting self-worth and a sense of achievement by encouraging independent learning.

- **Psychologists**

The Psychologists support the emotional wellbeing of students in the School. They work with students both in groups and as individuals, focusing on developmental areas such as social interactions, self-awareness and the management of emotions.

Form Teacher

Students spend the majority of their time in School with their Form Teacher. Besides teaching, the Form Teacher is also part of the student Wellbeing programme in helping students achieve their maximum potential.

Heads of Year

There are four Heads of Year in Junior: Head of Early Years, Head of Years 1-2, Head of Years 3-4, and Head of Years 5-6. Each Head of Year coordinates Form Teachers and all members of the Student Wellbeing Department in order to ensure that the social/emotional needs of the students are met.



PE & Sports

PE

Physical Education (PE) and Sports are terms which are often used together, but in reality, they are two very different activities.

Sports, by its definition, is competitive. Teams or individuals try to win in whatever activity they are taking part in. It goes without saying that this should be done within all bounds of fair play, following the rules or laws of the game, and respecting both the opposition and the officials.

PE is an academic subject, and as such, attendance is compulsory. If a student cannot do PE for medical reasons, he/she must bring a medical certificate, signed by a doctor, stating the reason why he/she cannot attend the class. Please send the corresponding certificate to senior@british.edu.uy or junior@british.edu.uy with copy to pe@british.edu.uy. Emails and handwritten letters from parents are not accepted. Students who are exempted from PE for medical reasons are not allowed to practice sports nor attend after-School practice.

Students attend PE from Pre-Kinder with lessons starting from the first day of School. For Junior students, [click here](#) to view the schedule.

The calendar for PE lesson days for Y7- Y10 are available for students via the Family Portal. On PE days, students must bring their whole PE uniform in a bag and change before the class in the corresponding changing room. Students must respect the School's PE uniform.

SPORTS

Although hockey and rugby are the flagship sports of the School, there are other sports where students can thrive at:

- Football (male and female)
- Basketball
- Handball
- Volleyball

Both in Junior and in Senior, practices are optional. Students can practise one or more sports and they can join in any time of the year. Although there is no uniform for practices, students must wear the appropriate uniform for the matches.

Junior

For Junior students, Sports is participatory. Everyone plays. Practices begin in Year 2. Matches are on weekends as of Year 3, although Year 2 students have some Sports events throughout the year. If practices are cancelled before 2:30pm, an email is sent by the PE Department, and if this is not the case, practices take place with the coaches under roofed areas. In case of cancellations or any urgent information on Saturday, the communication will be carried out by the Form Families.

Bear in mind that practices are only for students who are participating in the practice. Students not involved in the practice should not be at School waiting for siblings or friends.

Junior practices start on Monday, 2nd March. For detailed information [click here](#).

Junior Practices Dismissal

- Y2 students must be collected from the Sports House. Entry through the Gymnasium Gate.
- Y3 & Y4 students must be collected from the Infant Playground. Entry through Casales Gate.
- Y5 & Y6 students must be collected near the Sundial. Entry through Gymnasium Gate.

Senior

In the case of Senior, students are divided according to their level and are assigned to their category for competitions according to the year they were born. There are regular Sports trips and students who are active in that specific sport are the ones who travel. Matches occur during the week and on weekends.

Practices begin when School starts although some sports have preseason training. For detailed information regarding practice [click here](#).

Senior Practices Dismissal

Students should exit through Casales Gate or through the Senior Gate if they ride a bicycle.

Match dates are usually set on the same week they happen. The most updated information for times and cancellations can be found on the website or [Sports Calendar](#) in the TBS APP.



PE & SPORTS OUTINGS

For students in Y7 – Y10 that participate in PE curricular classes and sports activities outside the School's premises, but within Montevideo and Canelones, we will be sending a digital authorisation via the TBS App. In this case, one authorisation will suffice for all the Sports outings (we will not be sending one request for each specific outing).

For activities and/or trips that will take place in different places than those specified above you will receive a separate authorisation request, always through the TBS APP.

SPORTS TRIPS

For local and international trips students must sign an agreement where the expected behaviour of the students is outlined, and by signing, students agree to comply with said code of conduct.

[Click here](#) for a detailed list of the schedule of trips for 2025. Bear in mind that this list is subject to modification.

Please take the time to read our [Sports Policy](#).

If you have any questions regarding the above, please do not hesitate to contact us either via email: pe@british.edu.uy or by telephone: 26003421 extension 132.

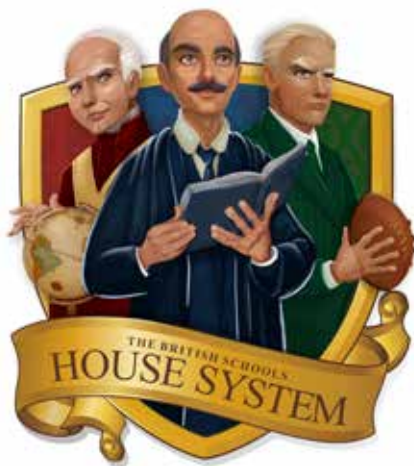




Community

A connected School Community is a group of students, teachers, leaders, parents and the wider community, who learn from each other in a collaborative environment, inside and outside the classroom. When this happens, there is a greater sense of belonging, School Spirit, and a real motivation to teach and learn.

SCHOOL HOUSES



One of the most traditional features of our School are the School Houses. A “House” in School terms is usually related to a boarding house, historically associated with public schools in Britain. The British Schools kept the tradition of Houses.

Boys’ Houses were first named after early Headmasters, then names for the girls’ Houses were chosen and colours given to align them with the boys’.

The names of the Houses are:

GIRLS	BOYS
QUEENS (blue)	JONES (blue)
KINGS (red)	BLOUNT (red)
PRINCES (green)	CUFF (green)

As soon as they enter the School, every student is assigned a House. Children whose parents are Alumni continue the tradition of being in the same House as their families.

COMMUNITY COMMITMENT PROGRAMME

Community Commitment is a Whole School philosophy that starts in Junior and continues into Senior. Its main focus is to create awareness on different issues that happen around the world and in our surrounding community. The Commitment includes acting upon these issues, and helping those in need both in and out of School. It emphasises the importance of students, staff and families coming together in these matters.

The School holds Whole School Awareness and Celebrations’ campaigns which are based on the United Nations Sustainable Development Goals. We generate awareness and celebrate these events by joining to plan united actions to make a difference. We believe diversity is about embracing differences and recognising that amazing things happen when it is woven into a community’s culture.

Each month, several activities related to a UN topic are held in School. Examples include: Earth Day, Peace, Empathy, Recycling and Good Health and Wellbeing.

The celebration of many of the campaigns means a ‘Non-Uniform Day’ which is when students and staff are not required to come to School in their uniforms but to embrace the campaign’s claim or colours and attend School wearing whatever is required.



CREATIVITY, ACTIVITY, SERVICE

CAS is a process to which students are expected to commit and prove their ability to be creative through different activities and services done during both IB years at School.

The objective of this process is to achieve seven learning outcomes that will provide students with different opportunities to develop abilities and skills that go beyond academic contents.

These are:

1. Identify your own strengths and develop areas for growth.
2. Demonstrate that challenges have been undertaken, developing new skills in the process.
3. Demonstrate how to initiate and plan a CAS experience.
4. Show commitment to, and perseverance in, CAS experiences.
5. Demonstrate the skills and recognise the benefits of working collaboratively.
6. Demonstrate engagement with issues of global significance.
7. Recognise and consider the ethics of choices and actions.

Given that CAS is part of the core of the IBDP programme, students must comply with all the requirements of CAS and commit to the activities. CAS is a great opportunity for students to explore different areas by living new experiences outside the classroom and bond with new people inside and outside their Community.

PARENTS COMMITTEE

All parents are members of the Parents Community by choosing to send their children to The British Schools. The School encourages the development of a proactive community of parents, who express their views through the correct channels.

The PC has eight to nine members, all of which must be parents of current School students. Approximately half of the Committee rotates every year. Each member can stay up to two consecutive years on the PC. The PC elects its own Chair.

The PC holds regular monthly meetings with

the School's Senior Leadership Team (SLT), but communication between the PC Chair and School Principal is often more frequent.

The PC's main areas of focus are:

- To act as a conduit of information from parents to the School and from the School to parents.
- To support the School in addressing parents' concerns.
- To develop and coordinate action plans, along with the SLT, to address these issues as a Community.
- To foster parents' participation in School related activities.
- To provide support and guidance for new parents.
- To interact with local professionals and the business community to support Senior students' academic orientation and internship programmes (Worklinks and Workviews).
- To promote and coordinate parent-led community service activities.
- To foster parents' participation in larger social/Community issues that affect The British Schools' families and students.

FORM FAMILIES

Form Families play an important role within our School family, further strengthening the bonds between the School and its Community. There is one Form Family per class and they are chosen at the beginning of the School year, if the person is willing to take on the role.

Being a Form Family involves:

- Promoting the Mission of our School within the School Community.
- Welcoming new parents and students to The British Schools family and supporting them in their transition process.
- Act as a link between the School and families, through collaboration with various activities.
- Promoting fluid dialogue between homes and the School.
- Promoting the spirit of being an Upstander Family.





Administration

The School's Administration offices are located mainly in the Junior building. Nevertheless, the Administration provides support to all areas of the School in order to ensure its proper functioning.

FEES, PAYMENTS, DISCOUNTS

School fee payments are made in ten (10) monthly instalments, from January to October, with payment until the tenth of the following month. Fees are charged in local currency and non-compliance will accrue interest.

A 10% discount will apply for British families, for families of former students, with proof that one or both parents attended The British Schools for a minimum of eight years.

Some relevant points to consider:

An Entrance Fee will be charged to confirm enrolment, payable at the moment of acceptance of vacancy, usually the year before entrance to School. If acceptance takes place during the school year, an entrance fee plus the corresponding quotas should be paid prior to entering The British Schools.

- School fees not paid on time will generate a debt that will accrue interest, which will be fixed periodically by the School in accordance with the maximum existing legal rate.

- A guarantee deposit equivalent to three quotas of the current annual tuition fees may be exacted. These are refundable when the student leaves The British Schools.

- In the case of absence due to prolonged illness or absence from Uruguay, tuition fees will be charged as follows:

A - Up to four consecutive weeks of absence, full tuition fees will be charged.

B - Thereafter, half of the prorated tuition fees will be charged for continued absence.

- Fees for external examinations must be paid before the examination is taken.

- Annual fees paid before 10th February will benefit from a special discount.

If you have any questions regarding the above, please contact the School on 2600 3421, ext. 128.

If you have any questions regarding the above, please contact the School on 2600 34 21, ext. 128.

DOCUMENTS TO BE SUBMITTED YEARLY

At the beginning of the year, parents must submit the following documentation pertaining to their children:

- Physical fitness certificate in the child's Health Card
- Latest vaccination certificate

Candidates who fail to present the above documentation will not be able to participate in PE nor Sports and will not be included in the Educational Outings until the documentation has been correctly submitted.

On a yearly basis, both parents must complete the Reinscription Form which is sent digitally in September.

Some of the usual acronyms that are used throughout the School are as follows:

- Y1 to Y12 - Year 1 to Year 12
- EYC - Early Years Centre
- PK - Pre-Kinder
- HoY - Head of Year
- SLT - Senior Leadership Team
- JMT - Junior Management Team
- SMT - Senior Management Team
- AMT - Administration Management Team
- UOI - Unit of Inquiry
- PYP - Primary Years Programme
- IBDP - International Baccalaureate Diploma Programme
- IGCSE - International General Certificate of Secondary Education
- PTC - Parent Teacher Conferences

CALENDAR 2026

January

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

February

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28

March

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

30-3 EASTER WEEK

April

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

30-3 EASTER WEEK

May

S	M	T	W	T	F	S
				1	2	
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

01 LABOR DAY

June

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

15 Día del Trabajador de la Enseñanza Privada
19 NATALICIO ARTIGAS
29-17 JULY HOLIDAYS

July

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

29-17 JULY HOLIDAYS

August

S	M	T	W	T	F	S
						1
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9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

25- SCHOOL HOLIDAY
25- INDEPENDENCE DAY

September

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

21-25 SEPTEMBER HOLIDAYS

October

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

November

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

December

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

THE BRITISH SCHOOLS

A B C

FOUNDED

PER FICE

SCHOOL SPIRIT

The Mission of The British Schools' community is to:

- form self-confident, creative, inquiring, discerning, fully bilingual students who will strive to develop their talents to the best of their abilities;
- strive for the highest standards, providing the educational environment and infrastructure to help students to achieve excellence according to their potential in academics, arts and sports, while recognising individual differences and needs;
- instil the importance of all human values (including moral, aesthetic, spiritual and social) in all aspects of personal growth and physical development;
- encourage and promote a sense of belonging, a deep rooted pride and affection for the School as an Institution, its traditions, School Spirit and institutional memory;
- instil in students the finest aspects of Uruguayan and British values and culture, such as a sense of justice, self-discipline, tolerance and civility, while also offering them the best possible preparation for life in an intercultural setting within a global community;
- develop in students a sense of profound empathy and an awareness of their responsibility to their community and the need to use their gifts and experience for the good of the world.

PERFICE - Be thorough

THE BRITISH SCHOOLS



Founded 1908

THE BRITISH SCHOOLS



Founded 1908

Tel.: (598) 2600 3421 - Máximo Tajes 6421

MONTEVIDEO - URUGUAY - Email: adm@british.edu.uy - www.british.edu.uy